**[Toomer Elementary]**

**Date: [February 11, 2020]**

**Time: [5:00 pm]**

**Location: [Toomer Library]**

1. **Call to order:** [5:05 pm]
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Caroline Brown** | **Present** |
| **Parent/Guardian** | **Catherine Harper** | **Present** |
| **Parent/Guardian** | **Celeste Walley-Jean** | **Present** |
| **Parent/Guardian** | **Bianca Betts** | **Present** |
| **Instructional Staff** | **JaBria Cooper** | **Present** |
| **Instructional Staff** | **Kaitlin Clark** | **Present** |
| **Instructional Staff** | **Khadija Washington** | **Present** |
| **Community Member** | **Vijay Makar** | **Present** |
| **Community Member** | **Neill Davis** | **Present** |
| **Swing Seat** | **Joseph Wang** | **Present** |

**Quorum Established:** [Yes]

1. **Action Items**
   1. **Approval of Budget:** Motion made by: [Catherine Harper]; Seconded by: [Neill Davis]

Members Approving: Catherine Harper, Celeste Walley-Jean, Bianca Betts, JaBria Cooper, Kaitlin Clark, Khadija Washington, Vijay Makar, Neill Davis

Members Opposing:

Members Abstaining: Joseph Wang

**Motion** [Passes]

1. **Information Items**
   1. Implement research based instructional practices
      * Many students in beginning and developing, considerably higher than those in the district
   2. Develop protocols and systems for star rating
      * Our star rating continues to drop, unlike the like schools in district
   3. 4 different focus areas to spend money
   4. What do we want?
      * Small group instruction around guided reading and phonics instruction
      * Average class size of 19
      * Reading specialist to support small group instruction
      * Small group instruction in first grade (para support)
      * PD
        1. Subs, conferences, books, etc
      * Full time counselor
      * Additional professional development for Assistant Principal
2. **Adjournment**

Motion made by: [Kaitie Clark]; Seconded by: [Khadija Washington

Members Approving: Unanimous

Members Opposing:

Members Abstaining:

**Motion** [**Passes**]

**ADJOURNED AT** [6:07 PM]

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**Minutes Taken By:** [Kaitie Clark]

**Position:** [Secretary]

**Date Approved:** 5/27/2020